LEP Waiver of Posting

Waiver of Posting

Those who successfully complete the Leadership Enhancement Program are entitled to a waiver of posting for a UCF position. LEP educates participants in leadership skills leading to strong university service. LEP graduates have completed a rigorous professional development program to enhance their skillset.

- Employees must meet the minimum qualifications for the position.
- Waivers are only valid during employment with UCF. If an employee voluntarily terminates their employment with UCF, they may not use their waiver as an exemption when applying for future positions. Upon re-hire, the waiver caveat will be reinstated.
- Prior to a job being posted, the hiring manager can opt not to proceed with the standard search process and hire an LEP Alum. *This is at the voluntary discretion of the hiring manager should they feel the LEP Alum is qualified to fulfill the responsibilities of the given role.
- Once a job is posted, the candidate MAY NOT use their waiver. A posted job cannot be removed just to hire an LEP Alum. *If a job has been posted the LEP Alum has to apply to the job and go through the hiring process like all other applicants.
- ODI can provide verification of program completion
- Office of Institutional Equity (OIE) can verify if an LEP graduate has utilized their waiver.

Once a decision is made to hire the LEP Alum the hiring manager should work with OIE & Human Resources to continue with the hiring process.

If the decision was made for the LEP Alum to not move forward with the hire, then the Alum retains their waiver of search.

Please contact LEP at LEP@ucf.edu or the LEP Coordinator, Kavita Sawh at Kavita.Sawh@ucf.edu